

Admissions Policy 2022 - 2023

Priory Primary School

Policy reviewed and adopted by the Board of Trustees	Autumn 2021
Version	V1
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Responsible Committee:	LGB
Monitoring:	Trust board

PRIORY PRIMARY SCHOOL

ADMISSIONS POLICY 2022-2023

The Local Authority co-ordinates admission arrangements for all Hull Primary Schools including Priory Primary School. The criteria which are to be used to allocate places are described below. The admission number for Priory Primary School 60.

Applications for pupils having statements of special needs will be dealt with in accordance with the Code of Practice on Special Educational Needs and if Priory Primary School is named in a child's statement the governing body are required to admit the pupil. After the allocation of stated pupils, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below.

Admissions Criteria for Priory Primary School:

1. Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after. This includes children who have been looked after pupils in other countries and then adopted.
2. Significant medical factors or exceptional family circumstances
3. Being resident in the catchment area of the school
4. Having a brother or sister who will be attending the school at the expected time of admission
5. Geographical, with priority given to those living nearest to the school
6. Children of members of staff currently working at the school

Criteria 4, 5 and 6 will be used as a **tie-breaker** for other criteria. If the school is oversubscribed from within its catchment area after the allocation of stated and children under criteria 1 and 2, then the brothers/sisters, geographical criteria and children of members of staff will be used in that order as tie-breakers.

Notes

- *Significant medical needs must be supported at the time of application by a letter from a GP, hospital consultant or other medical professional indicating how a pupil's medical condition relates to the school preference.*

Exceptional family circumstances must be supported at the time of the application by a letter from a supporting agency (eg Social Worker or Family Support Worker) indicating how the circumstances relate to school preference.

- *Residence is defined as the normal family address where the child resides. The qualification*

date is the closing date for applications. Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

Brothers and sisters include children with the same natural parents living at the same address, children with the same natural parents living at different addresses (eg due to separation of natural parents) half-brothers/sisters living at the same address, step brothers/sisters living at the same address-children living as part of the same family unit with their parents/guardians at the same address.

- The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used.*
- The highest priority must be given to looked after children and children who were looked after but ceased to be so because they were adopted.*

Pupils moving into the area during the academic year

Parents/carers moving into Hull during the academic year should complete an In Year Transfer Form. This will allow parents to express their preference for a place at the school and give reasons for their preferences.

Any parent refused a place will be offered their right to appeal against the decision to an independent appeals panel. This is likely to occur when the year group is full and will be managed by the local authority

Late applications will be processed after applications received before the deadline date.

Primary School Catchment Area Map

